**Copy Right Clarity**

- Copying information word – for word from sources in books and or internet without using the proper methods of quotation like quotation marks and stating where the information was retrieved from is considered Plaigarism.

* This includes putting quotes in your own words or even summarizing information. This type of information cannot be passed as your own and proper Copy Right procedures must be used.

***These Copy Right infringements can be avoided if we :***

* Always double checking the information that we use and taking our time with the work that we do.
* Begin doing your work before the due date, and spread the work load over a couple of the days.
* The longer you wait to do the research or look for the information in the internet the more prone you are to violate one of these copy right rules.

***The immediate affect of these infringements will be :***

* Making the student redo the whole project
* Students will inqure an F on the paper and no opportunity to do the assignment over if it is fount out that the copy right infringement was premeditated.
* Students who continually try to break the rules concerning copy right, could fail the whole marking period.

All of these reprecautions can be avoided if we begin working on our projects before the night when they are due